



School No.23658

M : 79018-64268

: 62835-64268

GURU GOBIND SINGH PUBLIC SCHOOL

VILL. NAINOWAL VAID, TANDA ROAD, DISTT. HOSHIARPUR (PB.)

Affiliated to C.B.S.E. New Delhi (Affiliation No.1631450)

M: 6283564268 | Email: hoshiarpurggps@gmail.com

Website: www.ggpshoshiarpur.org

SCHOOL MANAGING COMMITTEE (SMC)

ITS CONSTITUTIONAL POWER AND FUNCTION

Definition

- The Guru Gobind Singh Public School or in short School means Unaided Private School run by Guru Gobind Singh Education Society.
- SMC - means the School Management Committee.
- Society - means the Management of Kids Development and Education Society.
- Head of School or Head - means the person by whatever name called In-charge of Academic and administrative duties and functions of the school and includes Principal.
- CBSE - means Central Board of Secondary Education

1. Aims and Objectives of School Management Committee

- 1.1 A School Management Committee (SMC) of Guru Gobind Singh Public School is an officially constituted body approved by the Executive Committee of Guru Gobind Singh Education Society, responsible for running the Guru Gobind Singh Public School.
- 1.2 The role of the SMC is to effectively implement the objectives of society and to facilitate communication and cooperation among the society, school leaders, parents, teachers, community representatives and students with the goal of enhancing the quality of school programs and increasing the levels of student achievement.
- 1.3 While the Principal is responsible for the direct management of the school, SMC may assist school administration in the development and implementation of school-based policies, practices, programs and activities which help to improve the teaching and learning environment of their school.
- 1.4 SMC is accountable to the school and to the school community responsible for doing what is in the best interest of the school and what is in the best interest of all students collectively. SMC is accountable to their board and responsible for following the bylaws of the board.

2. Powers and Functions of SMC

Subject to overall control of the Society/Trust' Company the duties, powers and responsibilities of the school management committee shall include but not limited to the following.

- 2.1 It shall have the power to supervise the activities of the school for its smooth functioning.
- 2.2 It shall work according to the specific directions given by the Society regarding admission policy. However, admissions will be made as per merit without discretion of caste/creed/religion and region.
- 2.3 It shall look into the welfare of the teachers and employees of the school.

Harjit Singh Principal
Guru Gobind Singh Public School
Nainowal Vaid (Hoshiarpur)

- 2.4 It shall evolve both short-term and long-term programs for the improvement of the school.
- 2.5 It shall have the powers for making appointment of teaching and non-teaching staff.
- 2.6 It shall exercise financial powers beyond those delegated to the principal within the budgetary provision of the school.
- 2.7 It shall look into the welfare of the teachers and employees of the school.
- 2.8 It shall guide the power to take stock of academic programs and progress of the school without jeopardizing the academic freedom of principal.
- 2.9 It shall ensure that the norms given in the act of state and by the CBSE regarding terms and conditions of services and other rules governing the recognition/affiliation of the school are strictly adhered to.
- 2.10 It shall exercise power to take disciplinary action against staff.
- 2.11 It should ensure that the school gets Furniture, Science equipment, Library Books and other teaching aids.
- 2.12 It shall have the powers to sanction leave to the head of the institution including casual leave.
- 2.13 It shall ensure that no financial irregularities are committed or any irregular procedure with regards to admission/examination is adopted.
- 2.14 It shall have the power to propose to the Society rates of tuition fees and other annual charges and also review the budget of the school presented by the principal for forwarding the same to Society for approval.
- 2.15 All the activities involving financial transactions shall have the prior permission of the Society/Trust. No Financial commitment shall be made to any party before consulting and obtaining necessary approval from Society/Trust.
- 2.16 The Managing Committee will meet at least twice in an academic session.

3. Size of SMC

3.1 The SMC shall not consist of more than 21 (Twenty-One Members) in the MAXIMUM numbers of members a committee should be 21.

3.2 Profile of the members of SMC

S. No	Number of Members	Profile of Members
1	1	The head of the school. He will be the member secretary of the school managing committee
2	1	The Chairman of the committee will be President/Vice President/ Secretary/ or any other person of the Society/ Trust to be decided / nominated by the Society/ trust
3	2	Two parents 1. Mother of any Student 2. Father of ant Student
4.	2	Two Teachers of the School
5.	2	Two other persons of whom one shall be women who are or who have been teachers of any other school or of any college
6	2	Two members to be nominated by the board i.e., CBSE.
7	Rest of the members	Selection of the members depending on the rules laid by the trust/society.

Members outside of the school should be recommended by the Trust/Society running the school

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Principal
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Nainawal Vaid (Hoshiarpur)

4. Serving Tenure/Terms for School management Committee.

4.1 The terms of the member of the managing committee shall be 3 years.

4.2 A member can be re-nominated for another term. But a member cannot remain in office for more than two consecutive terms except exofacial members and the members of the Trust /Society.

For and On Behalf of
Secretary (GGES)

Trilochan Singh
Member/GGES

Mr. Trilochan Singh
(Member/GGES)



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SCHOOL MANAGING COMMITTEE

Sr. No.	Designation	Name
1.	President/Chairman	Mr. Tarsem Singh (President/GGES)
2.	Members from Society/Trust	Mr. Balbir Singh Taggar (Vice President/GGES) Mr. S.P. Singh (Secretary/GGES) Mr. Trilochan Singh (Member/GGES) Mr. H.S. Monga (Member/GGES) Mr. J.S. Sandhu (Member/GGES) Mr. Hardeep Singh (Member/GGES)
3.	Member Secretary	Mr. Harjit Singh (Principal/GGPS)
4.	Two Teachers	Mrs. Mandeep Kaur Mrs. Bindu Walia
5.	Two Principals of nearest Kendriya Vidyalaya/Navodya Vidyalaya	Mr. Sunil Soni (K.V. Gijjan Gillan) Mr. Sandeep Kumar (Navodya Vidyalaya, Hoshiarpur)
6.	Two Parents	Mr. Harpal Singh Mrs. Satwinder Kaur
7.	Two other persons (Teachers of any other school or college)	Mr. Paramvir Singh Mr. Rajpreet Singh Dhillon

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Principal
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